

**ANNUAL QUALITY ASSURANCE  
REPORT.**

**(A Q A R )**

**Name of the college :**

**Arts & Commerce College, Vaduj.**

**Tal. Khatav, Dist. Satara.**

**Pin code : 415506 (Maharashtra)**

**Year of Report : 2014-15**

**Section A : Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement :**



- Rigorous implementation of **mentorship** scheme in the college.

It was resolved that the mentorship scheme in the college was to undergo strict implementation since the fruits of the scheme were sweet up to the exception.

- It was also decided that teachers along with their respective student group of about 40 must sit for 10 to 15 minutes together on the campus under the sky (i.e. not in classrooms ) and have some formal talk so that students must come up with their personal problems and complexes. This scheme also helped to know the financial and family problems of students and also their family background.
- The scheme also helped create healthy and intimate relation between students and teachers.
- Atmosphere of healthy competition is expected to be created on the campus and students' performance in the examination is expected to be raised and improved.
- Celebration of cultured and academic events on the campus that are helpful in creating and inculcating national values, women empowerment and self employment.

## **Section B : Details in respect of the following :**

### **1. Activities reflecting goals and objectives of the college :**



- The college organized in all more than **30 significant activities** on the campus in which students' participation was observed.
- Celebration of academic events on the campus  
( Please see annexure.)
- **Mentorship scheme** was tackled in such a way that it became **a movement** on the campus between the teachers and the students. On every Wednesday, teachers and their pupils which were about 40 in number, used to sit together on the ground making circles and had informal talks. However these talks were on the line of national issues which were publicly declared on the PCS (Public Communication System ) of the college at the time of national anthem. Office communication was also made through parent teachers which resulted in effective implementation of academic and administrative activities.
- **Departmental tours** were organized keeping in mind the students' association with the outside world especially is controlled atmosphere. History, Geography, languages including Marathi, Hindi and English departments took their students on educational tours though the main intention was to acquaint them with the world outside which is real and practical in attitude.
- **Women empowerment** remains one of our main concerns. Girl students' outstanding participation in all academic and co-curricular and extra curricular activities was observed.
- **Voters day** was celebrated. A rally in association with the Tehsil Office Khatav ( Vaduj ) was organized the results of

which are seen in the bumper voting in the subsequent parliamentary elections.

## **2. New academic programmers initiated :**

→ .. Nil

## **3. Innovations in curriculum design and transactions :**

→

- Curriculum is designed by the officiating university and we are bound to follow the designed syllabi and the teaching methods.
- However the teaching methods are molded and modified to suit the needs of the local students community.
- The Mentorship scheme proved tremendously helpful in transacting the curriculum as the mentor teachers, through informal and spiritual attachment with their pupils prepared them for better understanding of their discipline, irrespective of their teaching subject.

## **4. Interdisciplinary programmer started :**

→ .. Nil..

## **5. Examination reforms implemented :**

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Strictly adhered to the affiliating university Examination Pattern

- Semester system

- Ten marks internal evaluation at level III (Seminar for Sem. V and project for Sem. VI)
- Apart from the university directives, Tutorials, Seminars & one Home Take examinations were also held.

#### **6. Graduates qualified NET/SET/GATE etc.**

→ .. Nil..

#### **7. Initiative towards faculty development programmes :**

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- The faculty is sanctioned “Duty Leave ” to attend academic meets such as workshops, seminars and conferences.
- The faculty is also encouraged to attend refresher courses and orientation programmes to enrich their knowledge and performance in their respective disciplines .
- The faculty members are guided and encouraged to write and publish/present research papers in seminars and conferences and in prestigious journals of national and international repute.

#### **This year :**

- (1) 06 faculty members attended international seminars
- (2) 14 faculty members attended national seminars.
- (3) 01 faculty member attended the Orientation Programme
- (4) 05 Faculty members attended Refresher Courses.
- (5) Number of papers published and presented : 22
- (6) Prof. Mrs. Gire S.M. is awarded the Ph.D degree in Sociology.

(7) 3 faculty members are doing Ph.D. in their respective disciplines.

**08. Total number of seminars/workshops conducted.**

→ On the campus, the total number of seminars/workshops conducted was 15 of which

- (a) 01 event was held on banking.
- (b) 03 events were held on health and directory habits.
- (c) 02 event were held on Women empowerment.
- (d) 02 events were held on ITC in Teaching/Learning .
- (e) 03 events were organized for preservation of culture.
- (f) 02 events were organized for Social Awareness.
- (g) 02 events were organized to inculcate national values.

All these academic programmes organized on the campus were student oriented.

**09. Research projects :** a) on going b) completed

→

- On going : Nil
- Completed : Nil.

**10. Patents generated, if any :**

→

.. Nil ..

**11. New collaborative research programmes.**



.. Nil ..

**12. Research grants received from various agencies :**



.. Nil ..

**13. Details of research scholars :**



- Dr. L.G. Jadhav : One students is doing M. Phil.  
One Student is doing Ph.D.  
03 students have been awarded  
Ph.D. Degree under Dr. L.G.  
Jadhav's guidance.
- Dr. K.Y. Dhumal : 02 students have been awarded  
M.Phil in Hindi, language under  
the guidance of Dr. K.Y. Dhumal

**14. Citation Index of faculty members and impact factor:**



**15. Honors' and Awards to the faculty :**

(National and international )



.. Nil ..

**16. Internal Resources generated :**



.. Nil ..

**17. Details of departments getting assistance/recognition under SAP, COST, DIST/FIRST etc.**



.. Nil..

**18. Community services :**



Following community service programmes were held on and off the campus.

- (a) **“Aam Adami Vima Yojana ”** : Our students went in their respective villages and created awareness for the above scheme. The proposals were collected, scrutinized and finally submitted to the Tehsildar Khatav (Vaduj)
- (b) **“Voter’s right to vote”** is very important. Keeping this in mind, our N.S.S. students held a **Mashal March** in the village and created awareness among voters regarding voting and environment.
- (c) **Medical camps** were organized in which teeth and eye problems were diagnosed and discussed and awareness was created accordingly.
- (d) We organized and celebrated **Yoga Day** as per the directives from the central and state governments. For the same Dr. Bansode N.B. who is a renowned Yoga teacher in the vicinity was invited. Both , technical and demonstration sessions were held.
- (e) College organized a workshop on **organic farming** for the farming community also. In the workshop, the experts guided farmers towards dryad planning, and moderate use of fertilizers and pesticides. Main focus was on the significance of organic farming. Awareness was also tried to be created towards the modern trends in farming.



(f) The N.S.S. volunteers alongwith teachers organized **cleanliness campaigns** in district court, session court, grampanchyat, Tehsil office and the office of the Taluka Panchyat Samiti.

(g) Shri. Madharav Gire : Swachata Dooth

Shri. Madhavrav Gire is a renounced Swachata Dooth in Nanded District of Maharashtra. On 11/03/2015, he was invited on the campus to share his views and experiences with the staff, faculty and level III students.

#### 19. Teachers and officers newly recruited :



The following teachers were appointed to teach the students of **commerce faculty** which is on permanently non-grant basis.

- (1) Mrs. Kulkarani S.A. Accounts
- (2) Miss. Shinde R.N. Economics
- (3) Shri. Choramale S.S. Commerce

#### 20. Teaching-Non-teaching staff ratio :



Teaching	Non-teaching	Staff Ratio
17+03=20	07	2.66: 1

#### 21. Improvements in library services :



- Book Bank
- One **extra borrows' card** for outstanding students.
- **Reading Room** facility.
- **News paper clipping.**
- Lecture on **Book Review** for B.A./B.Com one students

- Free **open access** to level III students.
- Sane Guruji's **Shamchi Aai** - Reading competition for primary students of the parent institution ( Class IV students )
- Organization of **Library week**
- Celebration of Ranganathan **Birth Anniversary**.
- Separate **Reference section**.
- Separate **Competitive Exam Section**.

**22. New books / Journals subscribed and their value :**



- New books subscribed (2014-15 ) NO.: 1167  
Their value (2014-15)                      Rs. 168346/-
- New Journals Subscribed ( 2014-15) 22+01 ( e- Journal) :  
Their value (2014-15)                      Rs. 19885+5000=24885/-

**23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:**



- Feed backs from B.A. & B.Com students were collected & analyzed.
- The reports, feedbacks showed that the teachers' performance was very good.
- The teachers student Mentor system introduced in the college is rigorously implemented and fruitful.
- Affinity among the teachers as well as students is being created and educational atmosphere is maintained and enhanced.

**24. Feedbacks from stake holders :**



- Feed books from students on performance of teachers.
- Feed backs from students on campus experience.
- Feed backs from B.A. /B.Com I students on the lecture on book review organized by the Library.

**25. Unit cost of education :**



<b>Expenditure</b>	<b>No. of students</b>	<b>Unit cost of Education</b>
23270279.80	776	29987.47

**26. Computerization of administration and the process of admission and examination results, issue of certificates :**



- All administrative activities are carried out on computer.
- Admission process is carried out electronically.
- Entire examination system including
  - Hall tickets
  - Seat numbers
  - Students Summary
  - Question papers
  - Supply of information
  - Results and issue of provisional certificates. are carried out on computer through internet

**27. Increase in infrastructural facilities :**



- Leisure area with seating capacity of above 100
- Washing space for students especially sports persons after practice session.
- Plantation of shading trees.
- Brick work is done for the conservation of soil.
- Construction of high jump and long jump pitches.

**28. Technology up gradation :**

→ .. Nil ..

**29. Computer and internet access and trainings to teachers, non-teaching and students.**



- Almost all the staff on the campus have acquired working knowledge of computer operation.
- Students are guided and encouraged for computer training.
- MS-CIT is recommended by the parent teachers in their informal interaction with their pupils on Wednesday especially during vacations.

**30. Financial aid to students :**



Govt. Scholarships	No.	Amount
	232	846915/-
Poor Boys' fund	01	345 (towards exam fee)

### **31. Activities and support from the Alumni Association :**



- College Alumni always responds positively to the calls made by the college.
- They have always shown their willingness to donate whatever the college is in need of. However the college desires to develop holy and healthy relation with the alumni. So we have tried to develop relations at purely informal level.
- Whenever students get time, they meet their teachers and parent teachers and also visit the college especially their departments.

### **32. Activities and support from parent-Teacher association.**



On 30.09.2014, on the campus “Mahabhondala”

( a typically Maharashtra female folk dance) was organized.

This is a special activity of the women community.

On the same day. parents meet and interaction with the faculty was held. Parents spoke glorious words about the development and discipline of the college and showed satisfaction about their children's' future.

### **33. Health Services :**



- Primary Aid Box is made available.
- One bed is kept ready in case of emergency.
- Cases ( if any ) are taken to the Rural Hospital.
- Physicians to the local vicinity are made available on the campus in the time of emergency.

- Helpline numbers are also displayed on the campus.

#### **34. Performance in sports activities :**



Shivaji University Satara Zonal Athletic Tournament  
2014- 2015

- Shingade Snehal Appso
  - 800 m run - First
  - 1500 m run - First
  - 400 m hurdles - second
  - 100 m hurdles - second
  
- Jadhav Pushpa Subhash
  - 5000 m run - Second
  - 10000 m run - First

#### **35. Initiatives to outstanding sports persons :**



- Refreshment to outstanding sports persons during practice sessions,
- kit allocation to the sports persons.
- Prize Distribution to outstanding sports persons.
- Trophies , Certificates are given to them.

#### **36. Students achievements and awards :**



- Shivaji University Merit Scholarship : One : Jadhav Sandhyarani Subhash for her outstanding performance in B.Com-I examination held in March/April 2015 (D.D. from the university is yet to be received )

- Achievements in sports : Trophies were distributed to –
  1. Shingade Snehal Appao for her outstanding performance in 800 mtr. run, 1500 mtr. Run, 400 mtr. hurdles & 100 mtr. hurdles
  2. Jadhav Pushpa Subhash for her outstanding performance in 5000 mtr. Run & 10000 mtr. Run
- Over 40 certificates were distributed to various students for their glorious success in different discipline including – elocution computation, rangoli, mehendi, pakshatra, & essay writing computation. Students performance was also taken into consideration in the celebration of various events on the campus.

### **37. Activities of the guidance and counseling club**



- UGC sanctioned and allocated the grant of Rs. 520000/- for Career and Counseling Cell in the college by letter F.11/103/13(WRO) XIIth Plan dated 14 March 2014.
- During academic year 2014-15, amount of **Rs. 70,000/-** was spent on the following items :
  1. Rs. 15000/- (Purchase of printer one number )
  2. Rs. 35000/- (Purchase of books )
  3. Rs. 15000/- (Expenditure on workshop 20.11.14)
  4. Rs. 5000/- (Honorius paid to resource persons)

**Rs. 70000/-**

### **38. Placement services provided to students :**



.. Nil ..

**39. Development programmes for non-teaching staff :**



.. Nil ..

**40. Good practices in the institution :**



- Homogeneous family of heterogonous people.
- Participation in each other's pains and pleasures.
- Organization of a tour for faculty and the staff.
- 10 minutes informal meeting on each Wednesday between parent teacher and his pupil group.

Participation of students in the organization of events on the campus.

- Prints of Internet study material are made available to students.
- Celebration of birth days of teachers and students on the campus.
- Participation of the college in national activities and social events.

**41. Linkages developed with national / international academic research bodies :**



.. Nil ..

**42. Action taken on the AQAR of the previous report year :**



Concentration on the activities of Mentorship scheme was extended.



**43. Any other relevant information the institution wishes to add.**



- Timely monitoring of the parent institution.
- Participation in social activities.
- Positive response to the cell from the govt. bodies in the vicinity.
- Special coaching for scholars & for those who are comparatively weaker in keeping space with the average students.

## **Section C : Outcomes achieved at the end of the year :**

- Smooth functioning of the Mentorship scheme was observed.
- We could inculcate positive outlook among the students.
- Close and intimate relations were developed among teacher and the students. Through the ten minutes sitting together on Wednesday, students could open up their hearts with their parent teachers and counseling was done accordingly and everything was kept within the group only and sometimes between the concerned parent teacher & the student.
- Positive outlook finally resulted in personality development and national values were seen with seed in the young minds.

## **Section D : Plans of the college for the next year :**

- Formulation & establishment of students' bank.
  - Introduction of Certificate/Short Term/ Skill Oriented courses in the college.
  - Extending the activities of the existing mentor system.
  - Establishment of ATBD (Any Time Blood Donor )
  - Extending the activities of National Service Scheme.
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Name and Signature  
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Arts & Commerce College, Vaduj  
Mr.S.S. Agrawal

Name and Signature  
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Dr. L.G. Jadhav